



SOCIEDAD ESPAÑOLA  
DE CERÁMICA Y VIDRIO

## Information for the Oral Presenting Authors

The time reserved for each presentation varies according to the presentation and session type.

- **Standard oral sessions** - slide presentation 12 min + discussion 3 min
- **Keynote lectures** - slide presentation 25 min + discussion 5 min
- **Plenary lectures** - slide presentation 40 min + discussion 5 min

The official language is Spanish, Portuguese or English. No translation will be provided during the sessions.

Session chairs will **strictly enforce** the respect of the schedule.

In order to avoid last time surprises, your presentation must be uploaded as much in advance as possible, but **no later than the beginning of the respective session**.

Please prepare your presentation accordingly. The files format may be either MS Power Point or PDF. Bring your presentations on a USB memory stick. A video projector and a PC will be available in all conference rooms. Staff will be present in the rooms at all times during the conference to help you load and check your presentation.

Please be aware that no request to change the time or day of your presentation can be considered.

## Information for the Poster Presenting Authors

There is a unique **poster session for each Congress and Industrial Networking**.

**For the Congress**, a numbered panel will be allocated for each poster. In the Program, **note the number assigned to your poster**. You will need this number to find where to hang your poster. Maps will be available on-site to help you identify the location of your poster.

Posters should be placed on the board preferentially on Monday 8<sup>th</sup>, during the **Registration**. If not possible, they must be placed on Tuesday 9<sup>th</sup> until the coffee break. Posters must be removed until the end of Wednesday, 11<sup>th</sup>. Any posters remaining in place after this time will be removed by the organizers who accept no responsibility for loss or damage.

Presenters must be available next to their posters during the duration of their poster session (coffee and lunch breaks).

**For the Industrial Network**, posters will be unnumbered and the abstract is not needed. The posters can be hanged in any panel on Thursday morning until the end of the posters session in the afternoon

All the posters must be printed in portrait **ISO A0 size (1189 mm x 841 mm)**. Your poster must not exceed the recommended size. Please use your preferred formatting style, as no poster template will be provided.